

HILLSBORO MUNICIPAL COURT

115 SOUTH WACO STREET, P.O. BOX 568 HILLSBORO, TEXAS 76645

PHONE (254)582-9634 FAX (254) 582-3199

hmc@hillsborotx.org

REQUEST EXTENSION TO PAY

I, _____, do hereby enter my appearance on the complaint of the offense, to wit: _____, Charged in Municipal Court Cause Number _____. I understand that I have a right to a jury trial and that my signature to this plea of guilty will have the same force and effect as a judgement of the Court. I do hereby plead guilty to the offense as charged, waive my right to a jury trial or hearing by the Court, and request a 30 day extension to pay the fine assessed \$ _____. I understand that my plea may result in a conviction appearing on either a criminal record or a driver's license record. I understand that failure to pay the fine in full by the 30th day will result in a \$15 late fee being assessed and may result in a warrant being issued for my arrest and additional fees being added. The fine is due in full on or before _____.

Defendant's Signature

Date

Street Address:

Cell Phone #

City, State, Zip:

Work Phone #

Approved by:

Judge Nicole Grain

Date

INSTRUCTIONS:

This form should be completed on or before the appearance date as shown on your citation. Please print clearly and complete all blanks, sign and return to Hillsboro Municipal Court by email, mail, fax, or in person. The 30 day extension will begin on the date the request is received by the Court. Please contact the Court if you have any questions.